

A Tasteful Solution Catering & Event Planning



Catering Contract

Event Date: _____ Location: _____

Your event will be confirmed when you have read and signed the following Catering Policies and supplied A Tasteful Solution with a _____ % deposit. The contract can be returned it to:

A Tasteful Solution, Catering 243 Overhill Dr. Mooresville, NC 28117	704-258-8294 Fax: 866-534-6039 events@tastefulsolution.com
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Guarantees on Number of Guests:

Food, beverage and add-on items charges based on guest count will be based on the Client's final guarantee. **Final guest count is due no later than _____ 2008.** If no final guest count is received, we will use the number of guests used in the attached proposal. If the guaranteed guest count falls below 75% of the proposal guest count, the price per guest may be increased. We will make every effort to accommodate any last minute increases in the guest count.

Staffing:

Our proposal includes staffing for 1 hour setup, 2 hours for the event, and 1 hour of final cleanup of the event (unless the event time is otherwise longer and previously confirmed). Overtime is billed at the rate of \$25.00 per hour/per staff member. No overtime will be incurred if the event ends on schedule. We reserve the right to increase or decrease the number of staff if the guaranteed guest count is 10% higher or lower than the number included in this proposal.

Your event time is from _____ to _____.

Set-up will begin at _____ and breakdown will begin at _____.

Cancellation Policy:

Deposit refunds on cancellations are handled as follows:

- Notice over 2 weeks prior to event: full refund of deposit
- Notice 1 week prior to event: 50% refund of deposit
- Notice less than 5 days prior to event: no refund of deposit

Final Payment:

Clients will be billed for the balance when the final total of guests is supplied. The invoice amount is due upon confirmation of final guest count (unless otherwise negotiated). Any additional charges incurred at the event (overtime, breakage etc.) will be billed no later than 1 week after the event. This payment is due once the additional charges are received by the client.

Upon review and acceptance of the proposal and our catering policies, please sign below and return this document to A Tasteful Solution Catering to confirm your event.

Erin Lamberti, Owner
A Tasteful Solution

Date

Client

Date

Phone Number

Email Address

Executive Chef & Owner: Erin Lamberti

Event Stylist: Candace Dumont

704-258-8294 or 704-728-1038

events@tastefulsolution.com

www.tastefulsolution.com